

MINUTES OF THE C-WIB PLANNING COMMITTEE

July 27, 2011

Committee Chair Rick Robertson called the Planning Committee to order at 10:55 a.m.

Committee members present were Rick Robertson, Betty Jo Brooks, Jim Dickerson, Patrick Kelly, Susan Streit, and Dewey Thompson.

Also in attendance were C-WIB members Bill Debo, T. R. Dudley, Sarah Gallagher, Kathy Groves, Harold Haldiman, Earl Horsefield, Mary Hughes, W.D. Hunter, Joyce Jones, Melinda Macker, Vicki Nelson, Shauna Qualls, and Tina Sooter.

Other attendees included Joyce Davis of Central Missouri Community Action (CMCA), Trish Rogers of Central Ozarks Private Industry Council (COPIC), and Paula Curtman of Lake of the Ozarks Employment Services (LOES).

C-WIB staff in attendance included Debbie Aksoy, Alex Blackwell, Linda Gray, and Jacque Moreland.

Minutes

Jim Dickerson made a motion to approve the May 2011 minutes, and Susan Streit seconded; the committee approved the minutes as written.

2011 SPYC Program

An update was given on the SPYC Program, which targets youth 17-24 years old and provides work experience opportunities at Missouri State Parks. Currently, out of 143 available positions, we have filled 110. Many parks are asking for staggered start dates to insure they have youth positions available in the fall to assist with end of season projects. This program will continue through November 30, 2011.

NEG Disaster Grant

The purpose of the National Emergency Grant (NEG) is to create temporary jobs (Disaster Relief Employment) to assist in the clean up, restoration and humanitarian efforts because of severe storms, tornadoes and flooding. This grant is funded through the Department of Labor (DOL) and awarded to the Division of Workforce Development (DWD).

Washington County and Miller County have been declared disaster areas due to flooding. As stipulated in the NEG grant, eighteen unemployed people will be hired to assist with clean-up efforts related to the flooding.

Earl Horsefield made a motion to adjourn the committee, and Kathy Groves seconded; there were no objections. The Planning Committee adjourned at 11:04 p.m.

MINUTES OF THE C-WIB OVERSIGHT COMMITTEE

July 27, 2011

Committee Chair Mary Hughes called the Oversight Committee to order at 11:05 a.m.

Committee members present were Mary Hughes, Jim Dickerson, T.R. Dudley, Sarah Gallagher, Earl Horsefield, W.D. Hunter, Melinda Macker, and Shauna Qualls.

Also in attendance were C-WIB members Betty Jo Brooks, Bill Debo, Kathy Groves, Harold Haldiman, Joyce Jones, Patrick Kelly, Vicki Nelson, Rick Robertson, Tina Sooter, Susan Streit, and Dewey Thompson.

Other attendees included Joyce Davis of Central Missouri Community Action (CMCA), Trish Rogers of Central Ozarks Private Industry Council (COPIC), and Paula Curtman of Lake of the Ozarks Employment Services (LOES).

C-WIB staff in attendance included Debbie Aksoy, Alex Blackwell, Linda Gray, and Jacque Moreland.

Minutes

T.R. Dudley made a motion to approve the May 2011 minutes, and Sarah Gallagher seconded; the committee approved the minutes as written. The May minutes incorrectly list Shauna Qualls in attendance. She was not present at the May 2011 meeting and therefore a correction will be made removing her name from the minutes.

Next Generation Career Center (NGCC)

Discussion was held on the Next Generation Career Center (NGCC). Mr. Dickerson reported the traffic count in every location is down. We believe it is mainly because people are going back to work in most cases.

Mr. Dickerson met with DWD Director Julie Gibson regarding staffing levels at the Career Centers. The state came up with a formula that will apply to each region. They want the Central Region to reduce by four additional DWD staff people. They want to do this by attrition, as positions become vacant from retirement or resignation they will not be replaced until the workforce has been reduced by the four staffing positions.

This is problematic for us because for instance at Mexico there is only two DWD staff. At Rolla, there is only two DWD staff, excluding the veteran's staff. At Camdenton, there is only one DWD staff. By reducing the DWD positions by attrition, if it happens at the wrong place it could be a challenge.

The State believes they have been overstaffed for the money they had available for quite some time. According to what DWD management has told us, we do have the ability to move the DWD staff around from one Career Center to another, if needed.

Monthly Reports

The June reports were distributed to C-WIB members in advance of the meeting. Mary Hughes asked if there were any questions or concerns about the reports.

Mary Hughes asked if the opinion meters were up and working. Mr. Dickerson reported most of the Opinion Meter machines are working better. There are still a couple of the machines we are working on.

T.R. Dudley commented on how well the meeting went with Congresswoman Jo Ann Emerson at the Rolla Career Center. We discussed funding issues and talked with her about working with the unemployment system and finding people jobs. We also met with Congressman Blaine Luetkemeyer at the Columbia Career Center. The meetings went well and were very informative. We have been unable to get Congresswoman Hartzler to commit to a meeting with us due to her schedule, but still hope to have a meeting with her soon.

T.R. Dudley feels Jo Ann Emerson realizes how closely tied workforce development is with economic development. It does not matter if you create jobs if you do not have the people with the skill sets to do them.

Jim Dickerson made a motion to adjourn the committee, and T.R. Dudley seconded; there were no objections. The Oversight Committee adjourned at 11:25 p.m.

MINUTES OF THE C-WIB BUDGET COMMITTEE

July 27, 2011

Committee Chair Bill Debo called the Budget Committee to order at 11:45 a.m.

Committee members present were Bill Debo, Jim Dickerson, Harold Haldiman, Vicki Nelson, and Tina Sooter. In order to establish a quorum Kathy Groves and Patrick Kelly were appointed to serve as alternates on the Budget Committee for this meeting.

Also in attendance were C-WIB members Betty Jo Brooks, T.R. Dudley, Sarah Gallagher, Earl Horsefield, Mary Hughes, W.D. Hunter, Joyce Jones, Melinda Macker, Shauna Qualls, Rick Robertson, Susan Streit, and Dewey Thompson.

Other attendees included Joyce Davis of Central Missouri Community Action (CMCA), Trish Rogers of Central Ozarks Private Industry Council (COPIC), and Paula Curtman of Lake of the Ozarks Employment Services (LOES).

C-WIB staff in attendance included Debbie Aksoy, Alex Blackwell, Linda Gray, and Jacque Moreland.

Minutes

Harold Haldiman made a motion to approve the May 2011 minutes, and Vicki Nelson seconded; the committee approved the minutes as written.

Monthly Financials

Jacque presented the budget for PY2010 as of July 1, 2011. This is our new WIA funding and does not include the Rapid Response, the NEG disaster grant funds, or the SPYC funds. The budget is at 4.6 million. This includes the carryover money from last year that was unspent.

Jacque presented the budget for PY2010 as of June 30, 2011. This is our regular WIA funding ending June 30, 2011. The budget is at 5.4 million. We are 80% expended overall. C-WIB Administrative Entity is at 91%, CMCA is at 89%, COPIC 92%, LOES 94%, and other State CAP 64%. We did meet our obligation rate so we did not lose any funding.

Jacque Moreland presented the ARRA FY2009 budget as of June 30, 2011. The only ARRA that we have left is the ARRA OJT/NEG that is around \$10,000. These funds are obligated. The ARRA program goes back to February 15, 2009. The budget is a little over 7.6 million dollars. We are 100% expended overall. C-WIB Administrative Entity is at 100%, CMCA is at 100%, COPIC 100%, and LOES 100%. These funds should be spent by October 31, 2011.

Jacque presented a four page Statement of Revenues and Expenditures report from June 1, 2011 through June 30, 2011.

Vicki Nelson made a motion to approve the budget as presented to the committee, and Harold Haldiman seconded; there were no objections.

Mr. Dickerson met with the Functional Managers to discuss funding issues and carryover amounts. In the past, whenever one of the agencies had a carryover the money was brought back in and was reapportioned according to their original allocation percentages.

This year we gave them back the money they were able to carryover at their specific agency. If they saved money, they got credit for doing that and it was put back in their budget. When we started our budget discussions, we knew from the start we were dealing with some cuts.

In the past before we allocated money to the agencies, we have always kept what we call a 20% reserve. C-WIB held back 20% of the training funds. Those funds have been used to pay certain operational expenses that are regional type things that were incurred by specific agencies, and were used to give those agencies additional funding for programs that were developed over the course of the year.

In our planning this year, we did not set aside the 20% reserve because we already knew that we were dealing with some unpleasant decisions and did not see any reason to have to lay off more people just to hold the reserve. The managers will be operating this year knowing they will not be able to pull on any reserves. We have also released the reserve fund we had in place from the previous year.

The Managers have been asked to keep the line items that pay for school tuition, OJT's, and things of that nature as close to what we have done in the past as possible. Mr. Dickerson has authorized the closing of the Maries County and Dent County offices. We have withdrawn funding support in varying percentages with several of the CMCA offices. It is our goal not to close any county office that is currently doing the 4-week unemployment insurance (UI) reporting. We do not want to close offices that will make people have to drive further distances that have responsibilities with UI.

We have had many discussions and will be reducing staff region wide either by attrition or by layoff, somewhere between 12-15 people. Some of it is in the Career Centers and some is from the county offices. In some cases, we are not filling positions and are transferring staff persons from the Career Center to a county office.

We do not know how hard we are going to be hit by the current Congressional discussions on next year's budget. Congresswoman Emerson is on the appropriations committee, and she told us the decision has already been made in the House of Representatives, that the bill would be cut another 18% beginning on October 1, 2011. However, she did say she believed that most of that cut would come from the health and human services side of the bill.

Beginning July 1 through September 30, the State's percentage of Workforce Investment Act allocation fell from 15% to 5%. This was only in that short term funding bill that Congress pushed through. Beginning October 1, unless something changes, their percentage will go back up to 15%. The State is already telling us they are going to have less funding in certain categories because of that cut. We feel Congressman Emerson believes strongly in the local board organization and working with the unemployed people.

Harold Haldiman made a motion to adjourn the committee, and there were no objections. The Budget Committee adjourned at 12:05 p.m.

MINUTES OF THE CENTRAL REGION WORKFORCE INVESTMENT BOARD

July 27, 2011

Chairman Jim Dickerson called the Board to order at 12:55 p.m.

Committee members present were Jim Dickerson, Betty Jo Brooks, Bill Debo, T.R. Dudley, Sarah Gallagher, Kathy Groves, Harold Haldiman, Earl Horsefield, Mary Hughes, W.D. Hunter, Joyce Jones, Patrick Kelly, Melinda Macker, Vicki Nelson, Shauna Qualls, Rick Robertson, Tina Sooter, Susan Streit, and Dewey Thompson.

Other attendees included Joyce Davis of Central Missouri Community Action (CMCA), Trish Rogers of Central Ozarks Private Industry Council (COPIIC), and Paula Curtman of Lake of the Ozarks Employment Services (LOES).

C-WIB staff in attendance included Debbie Aksoy, Alex Blackwell, Linda Gray, and Jacque Moreland.

Minutes

Dewey Thompson made a motion to approve the May and June 2011 minutes, and Shauna Qualls seconded; the Board approved the minutes as written.

Planning Committee

Rick Robertson reported the minutes of the May 2011 meeting were approved. Discussion was held on the 2011 SPYC Program and NEG Disaster Grant.

Oversight Committee

Mary Hughes reported the minutes of the May 2011 meeting were approved. Discussion was held on the traffic report and the Next Generation Career Center (NGCC).

Budget Committee

Bill Debo reported the minutes of the May 2011 meeting were approved. Discussion of the financial budget was held.

Chairman's Report

There is no new business to report. Mr. Dickerson reported that he communicates with Jan Vaughn every day on a regular basis by phone and email. Jan is on leave from work right now due to her son's illness.

Dewey Thompson made a motion to adjourn the committee, and there were no objections. The Board meeting adjourned at 1:08 p.m.