

MINUTES OF THE C-WIB SPECIAL MEETING

July 19, 2012

Chairman Jim Dickerson called the Special Personnel Committee Meeting to order at 10:15 a.m.

Board members present included Jim Dickerson, Joyce Jones, Sarah Gallagher, Christina Spencer-Hess, Earl Horsefield, Stacy Minnick, Nancy Montgomery.

C-WIB staff in attendance included Executive Director Jan Vaughn, and Linda Gray.

Other attendees included Joyce Davis of Central Missouri Community Action (CMCA), Trish Rogers of Central Ozarks Private Industry Council (COPIC), and Paula Curtman of Lake of the Ozarks Employment Services (LOES).

Jan Vaughn left the meeting after the first break at 11:10. Jan was attending a TEAM meeting held at the Career Center, and therefore was not in attendance for the C-WIB personnel review.

The Functional leaders left the meeting after the first break at 11:10, and were not in attendance for the C-WIB personnel review which started at 11:15 a.m.

Agenda

•Salary Review and Recommendations

Nancy Montgomery made a motion for a 4% bucket amount be given to the sub-contractors to be utilized as a raise for their employees. Sarah Gallagher seconded the motion; all in favor, motion passed.¹

Nancy Montgomery made a motion to drop the C-WIB Aflac employee benefit, and Sarah Gallagher seconded the motion; all in favor, motion passed to take the recommendation to the budget committee for review and then to the full board for vote.

Nancy Montgomery made a motion to put a "cap" on the number of vacation hours currently accrued. The "cap" will be at 240 hours. The number of hours held currently must be reduced by June 30, 2013. Sarah Gallagher seconded the motion; all in favor, motion passed. Per Jim Dickerson, this recommendation will be taken to the full board, not the budget committee.

Sarah Gallagher made a motion for up to 4% C-WIB salary raise pending review of documentation as well as written evaluations, and Nancy Montgomery seconded; all in favor, motion passed.

Jim Dickerson decided we should regard these minutes as closed meeting minutes. The committee agreed. Jim D. said they are almost identifiable personnel things that he does not think needs to be out.

¹On April 24, 2013 Nancy Montgomery made a motion to rescind her motion made on July 19, 2012 for a 4% bucket amount be given to the sub-contractors to be utilized as a raise for their employees. K. Groves seconded the motion. A Roll Call vote was taken and passed.

Jim Dickerson asked for a motion to that effect. Christina Spencer-Hess made a motion to go into closed session retro back to the start of the personnel meeting at 11:15 a.m., and Stacy Minnick seconded. A roll call vote was taken by Linda Gray for the Personnel Committee to go into closed session. All in favor, motion passed. The Personnel Committee went into closed session retro back to the time of 11:15 a.m.

<u>Name</u>	<u>Yes</u>	<u>No</u>
Jim Dickerson	<u>x</u>	
Joyce Jones	<u>x</u>	
Sarah Gallagher	<u>x</u>	
Christina Spencer-Hess	<u>x</u>	
Earl Horsefield	<u>x</u>	
Stacy Minnick	<u>x</u>	
Nancy Montgomery	<u>x</u>	
Kathy Groves	<u>x</u>	

Christina Spencer-Hess made a motion to come out of closed session at 12:30 p.m. and Nancy Montgomery seconded the motion; and there were no objections.

A brief discussion was held on when the next special committee meeting could be held. The committee decided to meet before the next full board meeting scheduled for July 25, 2012 at the Columbia Career Center to go over the evaluations and to make a recommendation to the board.

Nancy Montgomery made a motion to adjourn and Sarah Gallagher seconded; the committee adjourned at 12:31 p.m.

2 On April 24, 2013 Stacy Minnick made a motion to approve the Special Committee Meeting minutes of July 19, 2012 with the correction of the boards rescinding the 4% bucket amount be given to the sub-contractors to be utilized as a raise for their employees. B. Debo asked if there were any discussion or objection to approving the minutes as corrected? Hearing no objections, B. Debo stated the minutes of July 19, 2012 are approved.