

# MINUTES OF THE CENTRAL REGION WORKFORCE INVESTMENT BOARD

September 28, 2016

Chairwoman Kathy Groves called the Board to order at 11:10 a.m.

C-WIB members in attendance were, Ray Crouch, T.R. Dudley, Christina Edwards, Sharon Gibson, Kathy Groves, Kathy Hueste, Matt Hurley, Nancy Montgomery, Vicki Nelson, Melody Nichols, Susan Streit, Amy Sublett, and Tammy Walker. Denise Boeckmann and Mark Maasen connected via phone.

C-WIB members absent were, Brian Johnson, Windy Johnson, Patrick Kelly, Curtis Koelling, Matt McCormick, David Miller, Elizabeth Perkins, Betty Jo Sydenstricker, Dewey Thompson, and Russ Unger.

C-WIB staff in attendance included Alex Blackwell, Kevin Stadler, Linda Gray, Jacque Moreland, Alex Stanley, Paul DiBello, Shane Moriarity, Alan Galindo, and Sue Hand.

Other attendees included Kenneth Kunze, Presiding Commissioner of Moniteau County.

## **Introduction of Guests**

Self introductions were made.

## **Approval of Agenda**

N. Montgomery moved to amend the agenda to include the PY14 audit, seconded by M. Nichols. All in favor, motion carried.

## **Minutes**

Chair K. Groves asked if there was any discussion on the June 22, 2016 minutes.

N. Montgomery moved to approve the minutes, seconded by V. Nelson. All in favor, motion carried.

## **Performance Negotiations**

Kevin Stadler presented the performance goals that have been negotiated with the Division of Workforce Development (DWD). The board members were given a handout of the negotiated performance goals for Program Years 2016 and 2017. DWD and the WIB have agreed upon the performance measures. The performance measures will be included in the contracts with our subcontractors which they will have to meet.

T.R. Dudley moved to accept the performance measures for PY16-17, seconded by N. Montgomery. All in favor, motion carried. Amy Sublett abstained from voting.

## **Universal Challenge Course Update**

Discussion was held on the Universal Challenge Course (UCC). The property was commercially appraised for \$100K. The board discussed possible considerations for the building and property.

Next steps: A. Blackwell will contact the Division of Youth Services and the Department of Probation and Parole; Amy Sublett will contact the Office of Administration (OA) who is the state agency responsible for purchasing and leasing all facilities for all state agencies in

Missouri; issue an Invitation for Bid; Alan will contact MS&T to explore if there is any level of interest in purchasing or leasing the facility.

### **Guest Speaker**

The Chair K. Groves introduced the guest speaker, Mr. Paul DiBello, CWIB Equal Opportunity Officer who gave a presentation on equal opportunity topics and issues. The board thanked Mr. DiBello for a very informative presentation.

T.R. Dudley moved to break for lunch at 12:30 p.m. and M. Nichols seconded; the board adjourned for lunch at 12:30 p.m.

N. Montgomery moved to return to session at 1:10 p.m. and V. Nelson seconded; the board returned to session at 1:10 p.m.

### **PY14 Audit**

Mike Oldelehr, CPA, partner with Williams-Keepers, LLC presented the C-WIB PY14 Independent Audit Report, which included a summary of the audit results and management letter.

The independent audit report was conducted in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States.

The board members received a copy of the audit at today's board meeting. Discussion with questions and answers was held on the findings of the PY14 audit. There were no instances of non-compliance, or other matters that are required to be reported under Government Auditing Standards. Overall it was a good report.

V. Nelson moved to approve the audit, seconded by A. Sublett. All in favor, motion carried.

### **Financial Report**

Jacque Moreland presented the budget for PY2015 as of June 30, 2016 and the expenditure report from July 1, 2016 through August 31, 2016. A new report format was presented that gives the overall by program instead of by contractors. This gives a clear picture of where we are by fund and participant expenditures. The financial reports were distributed to C-WIB members in advance of the meeting. The budget is a little over 7 million. Currently we are 18% expended overall. C-WIB Administrative Entity is at 12%, Adult is at 12%, Youth is at 12%, Dislocated Worker is at 12%, National Emergency Grant (NEG) is at 36%, On the Job Training Grants (OJT) is at 21%, TANF is at 32%, and Health Profession Opportunity Grants (HPOG) is at 13%.

The board members liked the new overall format and felt it was much clearer and precise.

Jacque asked if there were any questions on the financial report, there were none.

T.R. Dudley moved to approve the budget as presented; seconded by M. Maasen; all in favor, none opposed. Motion carried.

## **Reports**

The August reports were distributed to C-WIB members in advance of the meeting. K. Groves asked if there were any questions or comments on the following reports; Oversight; National Emergency Grant (NEG) MO40 and MO41, and 2016 SPYC and Summer Jobs League. The MO40 grant ends on September 30, 2016.

## **New Projects Update**

Shane Moriarity, CWIB HPOG program manager, gave a presentation on the Healthcare Profession Opportunity Grant (HPOG). This grant is funded through the Health and Human Services for five-years to allow additional funding for training in high-demand healthcare professions, targeted to Temporary Assistance for Needy Families (TANF) recipients and other low-income individuals for healthcare occupations that pay well and are in high demand. This is a great opportunity to enhance the services in our region with additional support services for folks who are wanting to go into the healthcare profession. The program was implemented in May.

The only WIB operating this program are Kansas City, St. Louis, and Central Region. HPOG participants enroll in a variety of training and education programs that result in an employer or industry recognized certificate or degree. Many programs have been designed as career pathways - connecting progressive levels of education and training with employment opportunities.

Alex Stanley, OJT Marketing Specialist, gave an overview of the sector strategies in the region. Meetings have been held in Lebanon, Fulton, and Jefferson City. The next meeting is scheduled for October 18, in Cuba, MO. We hear from area employers of their emerging workforce needs and discuss suggested strategies. A handout was provided to the board members.

## **Executive Director's Report**

A. Blackwell gave an update on the Techhire (MOStart) grant which is still in the planning phase. We partnered with the State Technical College of Missouri. It will be maintenance and electrical technician type jobs, and serving ex-offenders as they leave correctional facilities across the State and re-enter society. The project will also serve unemployed, dislocated, out of school youth, and incumbent workers needing skills for employment in manufacturing occupations. MOStart will allow us to partner with Missouri employers to provide paid internships and on-the-job training opportunities.

The WIB will have an orientation for new board members after the first of the year; Department of Corrections (DOC) pilot program is up and running; Apprenticeship project with the energy contractor for Fort Leonard Wood, the program will most likely be approved in the next couple of months; working on Incumbent worker policy, 20% funding can be reserved.

A. Blackwell discussed business service and community development. Alex Stanley and Shane Moriarity, and A. Blackwell will give a presentation at the Sector Strategies round table on October 25.

Additional service locations: Fulton location targeted for January 2017. In the meantime, deploying remote services due to Harrison-Walker layoff first week of October; Cuba office staffed on Thursdays and Fridays; Owensville office is staffed on Mondays and Tuesdays.

There is a potential for a presence in Herman, MO through partnership with East Central College (ECC).

A. Blackwell reported there was an incident with a DRJP worker. He was in an accident and taken to the hospital.

**CWIB Chairman Report**

K. Groves stated she would like to have a section at each board meeting where a board member speaks a little about what is going on in their area.

K. Groves handed out a simple questionnaire asking for feedback about board meeting effectiveness. Kathy will email it out to the board members so they can answer it. Discussion will be held at the next board meeting.

The November board meeting will be held on November 16, 2016 at the Jefferson City Job Center.

N. Montgomery made a motion to adjourn, seconded by S. Streit. The board adjourned at 2:00 p.m.