

# MINUTES OF THE CENTRAL REGION WORKFORCE INVESTMENT BOARD

January 18, 2017

Chairwoman Kathy Groves called the meeting to order at 10:04 a.m.

C-WIB members in attendance were \*Denise Boeckmann, T.R. Dudley, Sharon Gibson, Kathy Groves, Kathy Hueste, Matt Hurley, Patrick Kelly, David Miller, Nancy Montgomery, Vicki Nelson, Melody Nichols, Elizabeth Perkins, Dewey Thompson, and Tammy Walker.

**\*Via Conference Call.**

C-WIB members absent were Ray Crouch, Christina Edwards, Brian Johnson, Curtis Koelling, Mark Maasen, Matt McCormick, Amy Sublett, Betty Jo Sydenstricker, and Russ Unger.

C-WIB staff in attendance included Alex Blackwell, Linda Gray, Jacque Moreland, Kevin Stadler, and Alex Stanley.

Other attendees included Sean Siebert, Invent Yourself, LLC and Alan Spell, Division of Workforce Development-MERIC.

## **Approval of Agenda**

T.R. Dudley moved to amend the agenda to include the minutes of the January 10, 2017 evaluation committee meeting, seconded by D. Miller. All in favor, motion carried.

## **Minutes**

Chair K. Groves asked if there was any discussion on the November 16, 2016 minutes. N. Montgomery moved to approve the minutes, seconded by D. Thompson. All in favor, motion carried.

Chair K. Groves asked if there was any discussion on the January 10, 2017 evaluation committee minutes. T. Walker moved to approve the minutes, seconded by N. Montgomery. All in favor, motion carried.

## **Board Member Presentation**

C-WIB member Nancy Montgomery is the HR Director at Tacony Manufacturing Corporation in St. James, MO. Nancy gave a power point presentation of Tacony Manufacturing which is a family owned and operated business. Tacony celebrates 70+ years in business and has diversified into four core divisions: sewing, home floor care, commercial floor care, and ceiling fans and lighting. It produces its home and some commercial vacuums in St. James, Missouri. The board thanked Nancy for an informative presentation.

## **Guest Speakers**

Alan Spell is the research manager at the Missouri Economic and Research and Information Center (MERIC) with the Department of Economic Development. MERIC is a labor market information group coupled with economic development and workforce development under one state agency. Alan gave a power point overview of the data that can be accessed through MERIC. To look at the website and access the links you may go to the website at [www.missourieconomy.org](http://www.missourieconomy.org).

Dr. Sean Siebert, founder and CEO of the consulting firm, Invent Yourself, LLC gave a presentation. Dr. Siebert works with high schools and school districts on ideas, innovations and implementation; adult entrepreneur programs; youth ideas and innovation; linking it all back to jobs. Sean spoke on the school flex program.

Through his company he helps people, organizations and communities become innovation ready in the social-era economy. In addition to working with clients on strategic initiatives, he also provides consulting, lecture and leadership training opportunities for a variety of clientele.

### **PY15 Audit**

Mike Oldelehr, CPA, partner with Williams-Keepers, LLC presented the C-WIB PY15 Independent Audit Report, which included a summary of the audit results and management letter.

Mike presented an overview summary of the audit to the board members. The board members received a copy of the audit. There were no instances of non-compliance, or other matters that are required to be reported under Government Auditing Standards. All the way around this was a good report and considered a "clean audit" with no material weaknesses.

Mike reported no difficulties were encountered in dealing with management in performing and completing their audit. He asked if there was any further discussion of the audit. There was none. The board thanked Mike for his presentation of the PY15 audit.

### **Financial Report**

Jacque Moreland presented the budget for PY2016 as of December 31, 2016. The financial reports were distributed to C-WIB members in advance of the meeting. The budget is a little over 7 million. Currently we are 54% expended overall. C-WIB Administrative Entity is at 34%, Adult is at 37%, Youth is at 42%, Dislocated Worker is at 36%, National Emergency Grants (NEG) is at 117%, On the Job Training Grants (OJT) is at 36%, TANF is at 67%, and Health Profession Opportunity Grants (HPOG) is at 36%.

Jacque asked if there were any questions on the financial report, there was none.

N. Montgomery moved to approve the audit and financial report; seconded by M. Nichols; all in favor, motion passed.

### **Universal Challenge Course Update**

T.R. Dudley gave a brief update on the Universal Challenge Course (UCC). There was some water damage due to the pipes freezing and busting, and the furnace and hot water heater went out. Some repairs are being made and paid for by the insurance. The board will table further discussion for the March 22, 2017 meeting.

### **Youth and Job Center RFP's**

T.R. Dudley reported the evaluation committee met on January 10th via conference call to discuss the RFP's and the Universal Challenge Center (UCC).

Discussion was held on the Request for Proposals (RFP's) for one-stop operators, functional leaders and staffing providers. The RFP was revised with more language about business services and sector strategies.

T.R. Dudley moved to accept the RFP's, seconded by D. Thompson; all in favor, motion passed.

Discussion was held on the CWIB providing the youth workforce investment activities which is allowed under the new Workforce Innovation and Opportunity Act (WIOA). The Board sees this as an opportunity to operate more efficiently and streamline our service delivery system.

T.R. Dudley made a motion to move the youth program under the CWIB umbrella and operate the WIOA youth program effective July 1, 2017, seconded by N. Montgomery. The motion passed with 11 votes in favor, 2 recusals, 1 no.

### **One-Stop Certification**

Alex B. reported under the new WIOA act we need to certify our one-stop centers. We have to have at least one of the job centers in our region certified by June 30, 2017. We are putting together a review team and would like to invite CWIB board members to participate in the review of some of the job centers. We hope to start in March. If you are interested there will be a sign up sheet, please let Alex Blackwell or Alex Stanley know.

### **Reports**

The December reports were distributed to C-WIB members in advance of the meeting. K. Groves asked if there were any questions or comments on the following reports; Oversight; Missouri Strategic Training and Re-Tooling (MoStart) grant, and the Healthcare Profession Opportunity Grant (HPOG). A brief discussion was held on the individual reports.

The board adjourned for lunch at 12:10 p.m. and reconvened at 12:50 p.m.

### **Sector Strategy Update**

A. Stanley gave an update on the sector strategies in the region. The next meeting will be held in Lebanon, MO. These meetings discuss ideas and opportunities on how to help area companies grow. We hear from local employers of their emerging workforce needs and discuss suggested strategies. A handout was provided to the board members.

There will be a job fair held at Tan-Tar-A resort on April 19, 2017. We have an advertising billboard on I-44.

### **Executive Director's Report**

A. Blackwell reported we are taking the opportunity of starting a job center in Fulton, MO. A brief discussion was held and informational handouts was given to the board members on job center activities and outreach; Certified Work Ready Community (CWRC) report; Department of Labor (DOL) study results; Department of Correction (DOC) report.

We have several initiatives with the Department of Correction (DOC). One is the Tech Hire grant where we partner with the State Technical College. We will be providing training inside the prisons of Algoa, Boonville, and Vandalia. We have furthered that as a region, not only to the folks who are going into Tech Hire but also enrolling the folks who are going to be released soon into our job.mo system to get them a free NCRC. If they do not get into the training module for that special grant, they can continue to utilize our case management system so they can successfully transition.

The other project we are waiting on is a letter of support from Senator Dan Brown to go with the application for the Community Development Block Grant (CDBG) funding. We were urged by the Department of Economic Development (DED) to apply. This grant will supply heavy equipment simulators to the Department of Corrections to use inside the Boonville Correctional facility to provide some more technical training.

Alex has been asked by the Department of Reentry to provide information to the Governor on what we are doing. Alex B. will write a letter to the Governor outlining what we are starting to do with the DOC program.

Paul Dibello, our Equal Opportunity Officer (EEO), Elizabeth Perkins, and a few other folks have been working on an accessibility summit focusing on employing individuals with disabilities. HR people will come to the table to learn about disability etiquette, and hidden disabilities. We are hoping to bring in folks like higher education; and people who have gone through the process and have professional careers. Right now it is in the planning phase.

We have a pilot project going on right now with the VA hospital in Columbia, MO where we are training volunteer veterans to become actual employed individuals with the VA hospital. We have had one person hired at the VA hospital following their internship; and another to be hired after their internship is completed. The project is very successful and we are hoping to see it grow.

Shane Moriarty through the healthcare pathways grant and Michael Fooks, Functional Leader at the Jefferson City Job Center, have been convening the health care providers and have a good relationship with the talent coordinators at the MU healthcare system. Together they have put together a workshop at the Job Center on "How To Apply For MU Jobs" and how to work your way through the application process. Through this workshop folks will actually be applying for MU healthcare jobs. The workshops will be done once a quarter in Columbia and Jefferson City.

### **CWIB Chairman Report**

Kathy G. thanked the board for their engagement. She hopes all the board members will take what they learned here today back to their communities.

The next board meeting is scheduled on March 22, 2017 at the Jefferson City Job Center.

D. Thompson made a motion to adjourn, seconded by T.R. Dudley. The board adjourned at 2:25 p.m.