

MINUTES OF THE CENTRAL REGION WORKFORCE INVESTMENT BOARD

March 22, 2017

Chairwoman Kathy Groves called the meeting to order at 10:17 a.m.

C-WIB members in attendance were Peter Callan, Ray Crouch, T.R. Dudley, Christina Edwards, *Brian Johnson, Kathy Groves, Mark Maasen, David Miller, Nancy Montgomery, Vicki Nelson, Elizabeth Perkins, Amy Sublett, Betty Jo Sydenstricker.

***Via Conference Call.**

C-WIB members absent were Denise Boeckmann, Sharon Gibson, Kathy Hueste, Matt Hurley, Patrick Kelly, Curtis Koelling, Matt McCormick, Melody Nichols, Dewey Thompson, Russ Unger, and Tammy Walker.

C-WIB staff in attendance included Alex Blackwell, Linda Gray, Jacque Moreland, Kevin Stadler, and Alex Stanley.

Other attendees included Moniteau County Presiding Commissioner Kenneth Kunze, Don Stamper, AmeriCorps, and Courtney Lentz, Preferred Family Healthcare.

Introduction of Guests

Self introductions were made.

Recognition of New Board Member

K. Groves introduced CWIB's new board member, Peter Callan. Peter is the Talent Acquisition Director at the University of Missouri MU Health Care.

Approval of Agenda

N. Montgomery made a motion to approve the agenda, seconded by M. Maasen. All in favor, motion carried.

Minutes

Chair K. Groves asked if there was any discussion on the January 18, 2017 minutes.

N. Montgomery moved to approve the minutes, seconded by C. Edwards. All in favor, motion carried.

Board Member Presentation

C-WIB member Mark Maasen is the co-owner of Hydro Systems Inc. The company started in the boat lift industry in 1975 and manufactures high quality, dependable, Poly Lift Boat Lifts. The company has two locations; Sunrise Beach, and Osage Beach, Missouri. They carry a large selection of accessories at both store locations, and provide installation and repair services for the Poly Lift and many other boat lift lines. For more information you may visit polylift.com.

Guest Speaker

The guest speaker was Don Stamper, Executive Director of the Missouri Community Service Commission with the Missouri Department of Economic Development, which serves as the administrator of AmeriCorps funding allocated to the state and awards grants to local organizations for the purpose of establishing AmeriCorps programs. AmeriCorps supports a

broad range of local service programs that engage thousands of Americans in intensive service to meet critical community needs. To learn more about AmeriCorps State and National visit [https://www.nationalservice.gov/programs/ameriCorps/join-ameriCorps/ameriCorps-faqs](https://www.nationalservice.gov/programs/ Americorps/join-ameriCorps/ameriCorps-faqs).

Sector Strategy Update

A. Stanley gave an update on the sector strategies in the region. CWIB is looking at doing an apprenticeship with Quaker Windows. They are currently expanding their facility and hiring welders and others. Alex attended an HPOG meeting with Shane. They would like to do a survey of the hospitals, in certain sectors there is a high job turnover. We would like to check into doing some incumbent worker training at the hospitals.

Universal Challenge Course Update

T.R. Dudley gave an update on the Universal Challenge Course (UCC). CWIB has received a check from the insurance company for the water damage at the UCC. The insurance company told J. Moreland to keep receipts, that if we have any money above and beyond the repairs we will need to submit the receipts. The insurance company also suggested having a contractor look at it to see what it would cost to restore.

N. Montgomery made a motion to pursue selling the UCC as is, seconded by M. Maasen. With the motion on the floor T.R. Dudley asked for further discussion. Discussion was held on how the board wanted to proceed, whether the board would like to fix it or sell as is.

A. Sublett stated at one point in time the board had discussion about soliciting offers to see if there was interest and if we would get an offer, if we did not get any offers then at that point in time we consider making repairs or doing something else. We also talked about doing an invitation for bids.

K. Stadler reported that as a follow-up to Amy's question, we were working on doing invitations for bid, but then the course received the water damage, and the question became do we fix it or sell as is.

N. Montgomery moved to rescind her first motion to pursue selling the UCC as is; seconded by M. Maasen. All in favor, the motion was rescinded.

N. Montgomery made a motion to solicit bids for repair of the building up to 10K, seconded by A. Sublett, all in favor except D. Miller and P. Callan voted nay, motion carried. If bids are over the 10K amount, it will be brought back before the board for approval.

T.R. made a motion to solicit bids for sale of the property, seconded by N. Montgomery, all in favor, motion carried.

Amy asked how long the Invitation For Bid (IFB) process for repairs would take, Jacque said if we can get it out soon we could probably have everything fixed by the end of April. While we are issuing this IFB process we could go ahead and list the property for bids. The board can reject any and all bids.

The board will issue simultaneous bids; one for repair and one for purchase. Jacque will check with the state on the question of prevailing wage.

RFP Evaluation Committee Recommendations:

T.R. Dudley reported the CWIB Evaluation Committee met on March 9, 2017 to review the Request for Proposals (RFP's) for the One-Stop Operator, Functional Leader, and Job Center Staffing Contract. There were four proposals submitted; COPIC, Gamm, Inc., Preferred Family Healthcare, and East Central College.

D. Miller moved to enter into closed session, seconded by V. Nelson, pursuant to Section 610.021 subsection (12) of the Revised Statutes of Missouri. L. Gray took a roll call vote to go into closed session at 11:58 a.m.

Aye: Dudley, Groves, Johnson, Montgomery, Perkins, Nelson, Edwards, Maasen, Callan, Crouch, Sydenstricker, Miller.

Nay: None.

Abstention: A. Sublett due to a conflict of interest.

Motion carried. The board went into closed session at 11:58 a.m.

During closed session discussion was held on the Request for Proposals.

D. Miller moved to come out of closed session, seconded by M. Maasen. L. Gray took a roll call vote to come out of closed session at 12:10 p.m.

Aye: Dudley, Groves, Johnson, Montgomery, Perkins, Nelson, Edwards, Maasen, Callan, Crouch, Miller, Sydenstricker, Sublett.

Nay: None.

Abstention: None.

Motion carried. The board returned to open session at 12:10 p.m.

During open session N. Montgomery moved to accept the evaluation committee recommendation to award the One-Stop Operator, Functional Leader, and Job Center staffing contract to COPIC for the Meramec region, and to Preferred Family Healthcare for the Mid-Missouri and Lake of the Ozarks regions, seconded by M. Maasen. L. Gray took a roll call vote.

Aye: Dudley, Groves, Johnson, Montgomery, Perkins, Nelson, Edwards, Maasen, Callan, Crouch, Sydenstricker, Miller.

Nay: None.

Abstention: A. Sublett due to a conflict of interest.

Motion carried. The One-Stop Operator, Functional Leader, and Job Center staffing contracts are awarded to COPIC for the Meramec region, and to Preferred Family Healthcare for the Mid-Missouri and Lake of the Ozarks regions for the period of July 1, 2017 through June 30, 2018. These are one year contracts that are renewable for up to three years.

The board adjourned for lunch at 12:15 p.m. and reconvened at 12:45 p.m.

Financial Report

Jacque Moreland presented the budget for PY2016 as of February 28, 2017. The financial reports were distributed to C-WIB members in advance of the meeting. The budget is a little over 7 million. Currently we are 76% expended overall. C-WIB Administrative Entity is at 44%, Adult is at 57%, Youth is at 56%, Dislocated Worker is at 59%, National Emergency Grants (NEG) is at 171%, On the Job Training Grants (OJT) is at 48%, TANF is at 67%, and Health Profession Opportunity Grants (HPOG) is at 48%. The TANF program ended in November.

Discussion was held on the financial report.

K. Groves moved to approve the financial report; seconded by C. Edwards; all in favor, motion carried.

Reports

The February reports were distributed to C-WIB members in advance of the meeting. K. Groves asked if there were any questions or comments on the following reports; Oversight; Department of Corrections (DOC), and the Healthcare Profession Opportunity Grant (HPOG). A brief discussion was held on the individual reports.

A ribbon cutting ceremony was held on March 7, at the new Job Center in Fulton, MO. It was well attended with community partners; CWIB board members, and the Chamber of Commerce.

A. Blackwell visited with Representative Travis Fitzwater at the Missouri State Capitol regarding a pilot program he is wanting to launch in Callaway County, which will probably launch in 2019.

One-Stop Certification Update

Alex B. reported under the new WIOA act we need to certify our one-stop centers. Our original plan to certify all five centers before June 1, was optimistic. As it turns out cost share is a part of one-stop certification, which is a lengthy process involving multiple partners.

The members of the certification review team are E. Perkins, M. Nichols, K. Hueste, P. DiBello, and A. Stanley. They will be certifying Rolla on May 3, and Columbia on May 4.

Executive Director's Report

A. Blackwell reported on the pilot project with the VA hospital in Columbia, MO where we are training volunteer veterans to become actual employed individuals with the VA hospital. We have had one person hired at the VA hospital following their internship, and another to be hired after their internship is completed. The project is very successful and we are hoping to see it grow and possibly become a national model.

Alex gave an update on the Department of Corrections pilot project with the State Technical College. There are 280 individuals enrolled who are currently incarcerated in the Algoa, Boonville, and Vandalia correctional facility. Right now these individuals have an adult or dislocated worker core enrollment in our system and a National Career Readiness Certificate. About 98 percent of them have a success pass rate. We are working on hiring a case

manager who will have their workstation in one of those three correctional facilities and case manage those 280 individuals into our Job Centers or into jobs.

Another project we have with the Department of Corrections (DOC) is purchasing the simulators. We received the grant award notification. This grant will supply heavy equipment simulators to the Department of Corrections to use inside the Boonville Correctional facility to provide more technical training.

The State of Missouri is switching over our data system which is currently called "Toolbox". Staff training is being held on the new system. The target launch for the new system is July 1, 2017.

Elizabeth Perkins, and Paul Dibello, our Equal Opportunity Officer (EEO), and a few other folks have been working on an accessibility summit focusing on employing individuals with disabilities. An informational handout was given to the board members of the event scheduled on May 2, 2017.

CWIB is looking for a new office location for the Potosi Job Center in Washington County.

CWIB has been notified there will not be funding for the summer jobs program. The Governor has pulled it out of the social services budget. We have decided our summer youth program is very important and will still have some form of limited summer youth program. Moving forward we will explore some grant opportunities to fund our own summer youth program.

CWIB Chairman Report

Kathy handed out the results from the CWIB board survey and thanked the board members for their participation in the survey.

The next board meeting is scheduled on May 24, 2017 at the Eugene Northern Center in Rolla, MO.

N. Montgomery moved to adjourn, seconded by A. Sublett, all in favor, motion carried. The board adjourned at 1:17 p.m.