

MINUTES OF THE CENTRAL REGION WORKFORCE INVESTMENT BOARD

May 24, 2017

In the absence of Chairwoman Kathy Groves, Vice Chairman T.R. Tudley called the meeting to order at 10:35 a.m.

C-WIB members in attendance were *Denise Boeckmann, Peter Callan, Ray Crouch, T.R. Dudley, Kathy Groves, Kathy Hueste, Patrick Kelly, Curtis Koelling, Mark Maasen, David Miller, Gretchen Morse, Melody Nichols, Elizabeth Perkins, Dewey Thompson, and Tammy Walker. ***Via conference call.**

C-WIB members absent were Christina Edwards, Sharon Gibson, Matt Hurley, Brian Johnson, Matt McCormick, Nancy Montgomery, Vicki Nelson, Amy Sublett, Betty Jo Sydenstricker, Russ Unger.

C-WIB staff in attendance included Alex Blackwell, Linda Gray, Jacque Moreland, and Kevin Stadler.

Other attendees included Suzanne Richards and Shawn Arborgast.

Introduction of Guests

Self introductions were made.

Recognition of New Board Member

K. Groves introduced CWIB's new board member, Gretchen Morse. Gretchen is the Director of Senior Community Serviced Employment Program MERS/Goodwill.

Approval of Agenda

D. Thompson made a motion to approve the agenda, seconded by P. Kelly. All in favor, motion carried.

Minutes

T.R. Dudley asked if there was any discussion on the March 9, 2017 Evaluation Committee minutes. D. Thompson moved to approve the minutes, seconded by M. Maasen; all in favor, none opposed. Motion carried.

Minutes

T.R. Dudley asked if there was any discussion on the March 22, 2017 minutes. D. Miller moved to approve the minutes, seconded by C. Koelling. All in favor, motion carried.

Minutes

T.R. Dudley asked if there was any discussion on the April 28, 2017 Evaluation Committee conference call minutes. D. Thompson moved to approve the minutes, seconded by M. Nichols; all in favor, none opposed. Motion carried.

LWIB Membership Recertification

L. Gray reported on the CWIB recertification process. The Missouri Division of Workforce Development requires local Workforce Development Board members be recertified every two years.

The membership documentation was submitted to the State well before the deadline of June 1, 2017. CWIB received a letter from Amy Sublett, Acting Director of DWD, informing us that our member list was received on March 29, 2017, meets local Workforce Development Board requirements for certification and has been approved.

Board Member Presentation

C-WIB member Elizabeth Perkins works for Vocational Rehabilitation. She reported on the AccessAbility Business Summit event recently held in Jefferson City, MO. Elizabeth and Paul DiBello, EO officer for CWIB, worked together and formed a committee with Job Center Functional Leaders; and HR folks. The audience was HR professionals. There was a good attendance of about 50 people.

The event is about communicating with and about people with disabilities. It is important to focus on the person, not the disability. The goal is to promote inclusiveness in the workplace. For more information and resources, please contact Elizabeth.

Guest Speaker

The guest speaker was Suzanne Richards, Apprenticeship Training and Development Specialist with the Division of Workforce Development. Suzanne gave a presentation on Registered Apprenticeships. For more information, contact Suzanne.

Universal Challenge Course Update

T.R. Dudley and J. Moreland gave an update on the Universal Challenge Course (UCC). At the last meeting the board voted to issue simultaneous bids; one for repair and one for purchase of the UCC as is.

CWIB received two bids for repair of the building.

The bids for the sale of the property are due on June 6, 2017. There is someone coming to look at the course on May, 26, 2017 to see if they want to buy as is.

After discussion, M. Maasen moved to wait to decide on repairs until the IFB for sale as is closes June 6, 2017. If we get a bid for purchase that is comparable to the appraisal, we will contact the evaluation committee for further action, seconded by P. Kelly; all in favor, motion carried.

The evaluation committee will keep the board informed of the process.

Financial Report

Jacque Moreland presented the budget for PY2016 as of April 30, 2017. The financial reports were distributed to C-WIB members in advance of the meeting. The budget is a little over 7 million. Currently we are 89% expended overall. C-WIB Administrative Entity is at 54%, Adult is at 80%, Youth is at 73%, Dislocated Worker is at 74%, National Emergency Grants (NEG) is at 171%, On the Job Training Grants (OJT) is at 63%, TANF is at 50%, and Health Profession Opportunity Grants (HPOG) is at 63%.

Discussion was held on the financial report.

M. Maasen moved to approve the financial report; seconded by C. Koelling; all in favor, motion carried.

Reports

The April reports were distributed to C-WIB members in advance of the meeting. T.R. Dudley asked if there were any questions or comments on the following reports; Oversight; Department of Corrections (DOC), and the Healthcare Profession Opportunity Grant (HPOG). A brief discussion was held on the individual reports.

One-Stop Certification Update

Alex B. gave an update on the certification of our one-stop centers. The Columbia Job Center was certified the week of May 3. The Job Center in Rolla was cancelled due to the area flooding but has been rescheduled for June 9, and Lebanon will be certified on June 19.

Executive Director's Report

A. Blackwell reported the State of Missouri is switching over our data system which is currently called "Toolbox". Staff was required to participate in 40 straight hours of hands-on computer training on the new system. The target launch for the new system is July 1, 2017.

CWIB has been working on the switch from Gamm to Preferred Family Healthcare (PFH). We have been having some transition meetings with their leadership staff. They will be operating the Mid-MO area, which is Jefferson City, Columbia, and Mexico, as well as the Lake area, which is Lebanon, Linn Creek, and St. Roberts.

CWIB is transitioning the Youth program from Preferred Family Healthcare to in-house where CWIB will be running it as our agency. We are in the process of interviewing and hiring more staff. The Youth program has been branded "The Youth 180" and has a logo. We would like to see our program become more community minded and get into more leadership activities.

CWIB is in the process of hiring a Transition Coordinator to work with the Department of Corrections pilot program. There are over 400 individuals enrolled in the system in Central Region who are currently incarcerated in the Algoa, Boonville, and Vandalia correctional facility.

Some of these individuals have extended release dates and they will be participating in the MO-START training, which is funded through a 2.7 million dollar grant we have with the State Technical College. This grant will supply heavy equipment simulators to the Department of Corrections to use inside the correctional facility to provide more technical training. We would like to have some OJT contracts written and ready to go for some of these folks before they leave the correctional facility.

CWIB has been notified there will be funding for a summer jobs program. It will be funded through the Family Services Division (FSD). The funding starts on July 1, 2017. It was cut from 6 million to 4 million dollars, reducing our slots from about 120 to 50. We are happy to have this program and we will be gearing up as much as we can ahead of time to get folks into the program.

Our current Youth provider is running a summer program and there are some summer slots still available.

Alex attended a MOWIB meeting last week. Four of our counties will be WorkReady certified. The counties of Audrain, Pulaski, Callaway, and Phelps have achieved 100%. We are hoping the Governor will be making the announcement soon.

There was quite extensive flooding recently. The State of Missouri is in the process of getting the Governor to request the FEMA declaration from the federal government. We have several counties in our area that could be impacted and granted funds. However, in applying for this grant, the State of Missouri is wanting us to regulate our heavy equipment rental to 20% of our total budget. We are currently putting together a budget to submit to the State.

Alex and Suzanne Richards have been invited to an apprenticeship signing at Quaker Windows next week. We are trying to create more focus on apprenticeships in our region.

CWIB has a new office location for the Potosi Job Center in Washington County. We have been doing some renovations getting it ready for move in on June 5, 2017.

The Community Job Fair that was held at the Lake of the Ozarks was a huge success. There was over 850 attendees and over 40 employers. The employers were very happy with the turnout.

Alex showed a short video of a program out of Springfield called "Build My Future", that she would like to replicate in Central Region next spring.

T.R. Dudley, K. Stadler, and L. Gray attended the National Association of Workforce Board (NAWB) Conference held in Washington D.C. in March. It was very informative and they shared a few highlights of the event.

CWIB Chairman Report

There was no chairman report today.

The next board meeting is scheduled on June 28, 2017 at the Jefferson City Job Center.

D. Thompson moved to adjourn, seconded by M. Maasen, all in favor, motion carried. The board adjourned at 12:11 p.m.